

BIJNI DOOARS TEA CO. LTD.
Regd. Office: 8, Camac Street, 4th Floor, Kolkata – 700 017

CIN: L70109WB1916PLC002698
Contact Number: + 91-33-2282 9303;

Website: <http://www.nahata-group.com/>; **Email ID:** bjnidooars@gmail.com

16.01.2023

Dear Shareholder,

Sub: Intimation of due date of transfer of equity shares to the Investor Education and Protection Fund

Pursuant to provision of sub- section (6) of Section 124 of the Companies Act, 2013 (the “Act”) and Rule 18 (3) of the Investor Education and Protection Fund Authority (Accounting, Auditing, transfer and Refund) Rules 2016, equity shares in respect of which dividend has remained unclaimed for seven consecutive years, shall be transferred by the Company on 29th day of April, 2023 to Investor Education and Protection Fund (IEPF).

You can claim unpaid/ unclaimed dividend for the financial year 2015-16 and onwards (year wise statement of the unclaimed Dividend has been uploaded on the website of the Company www.nahata-group.com) by returning the duly signed requested form (enclosed with this letter) and following attachments, to the Company, on or before 15th Day of April, 2023

For shares held in demat form:

> Copy of the Demat Account Statement (Client Master list) showing your name, address, demat and bank account details registered against the demat account.

For shares held in physical form.

> Investor Service Request Form ISR-1, Form ISR-2 and Form No. SH-13 duly filled as per the instructions stated therein along with the supporting documents including original cancelled cheque stating your name as the Account holder (format available on the Company’s website www.nahata-group.com).

Please note that no payment can be made in absence of complete bank details registered against your account.

If valid claim is not received by 15th day of April, 2023 the said shares and unclaimed dividend held in your name shall be transferred to the IEPF without any further notice. Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and equity shares transferred to IEPF.

In the event of transfer of shares held by you and the unclaimed dividends to IEPF, you are entitled to claim the same from IEPF by submitting an online application in the prescribed Form IEPF-5 available on the website www.iepf.gov.in and sending a physical copy of the same duly signed to the Company along with requisite documents enumerated in the Form IEPF-5

For queries please contact the Registrar and Transfer Agent of our Company Niche Technologies Private Limited, 3A Auckland Place, 7th Floor, Room No 7A & 7 7B , Kolkata-700017 , email nichetechpl.com, Phone at (033) 2280-6616/17/18. Email may also be sent to us at bjnidooars@gmail.com

Yours faithfully

Gourab Majumder

Company Secretary

